



LINCOLNSHIRE HEALTH AND WELLBEING BOARD

Open Report on behalf of Derek Ward, Director of Public Health

Report to	Lincolnshire Health and Wellbeing Board
Date:	24 March 2020
Subject:	Lincolnshire Health and Wellbeing Board Review

Summary:

From 1 April 2020, the four CCGs in Lincolnshire will merge to form the NHS Lincolnshire CCG. This change, along with other emerging system developments such as Integrated Care Systems (ICSs) and population health management need to be reflected in the membership and terms of reference of the Health and Wellbeing Boards (HWB). The HWB is asked to consider arrangements for completing a review of the Board.

A further paper setting out the proposed changes arising from the review will be presented at the meeting in June for the Board to approve the recommendations. Any revisions to membership requiring a change to the County Council's Constitution will need to be approved by Full Council. The earliest expected date for this would be 18 September 2020.

Actions Required:

The Health and Wellbeing Board is asked to agree:

- to review the Board's membership and terms of reference;
- to receive a further paper on the outcome of the review at the June meeting;
- to make recommendations to Full Council on proposed changes to the council's Constitution.

1. Background

Under the Health and Social Care Act 2012, all upper tier and unitary local authorities are required to establish a Health and Wellbeing Board (HWB) for its area. In 2013, the HWB was formally established as a committee of Lincolnshire County Council. The functions of the HWB are set out in Section 195 and 196 of the Act as follows:

- to encourage persons who arrange for the provision of any health and social care services in the area to work in an integrated manner;
- to provide advice, assistance or other support, as it thinks appropriate, for the purpose of encouraging joint commissioning;
- to prepare and publish a Joint Strategic Needs Assessment (JSNA) on the local population;
- to prepare and publish a Joint Health and Wellbeing Strategy (JHWS);
- to receive the commissioning plans for the Clinical Commissioning Groups – this includes involvement in preparing the plans and ensuring that they take account of the JSNA and JHWS.

In addition to the statutory functions listed above, the Act also makes provision for the local authority to delegate any powers or functions exercisable by the authority to the HWB.

The Act states the statutory core membership of the HWB should consist of:

- at least one Councillor of the local authority;
- the Director of Adult Social Services for the local authority;
- the Director of Children's Services for the local authority;
- the Director of Public Health for the local authority;
- a representative of the local Healthwatch organisation;
- a representative of each relevant Clinical Commissioning Group (CCG);

Non statutory members of the HWB will be directly appointed to the HWB by the statutory elected member (i.e. Leader of the Council). Additional members may be appointed to the HWB as it thinks appropriate at any point, however, before any new member is appointed to the HWB the Board must be consulted.

The membership was last reviewed in 2017 resulting in the Police and Crime Commissioner and the Chair of the Coordination Board becoming members of the HWB. The current membership and functions of the HWB, as detailed in the Council's Constitution, is presented in Appendix A.

A full timetable for the review process will be presented at the meeting but in broad terms the process will include:

April -	consultation with HWB members and wider partners
May -	consultation with HWB members and wider partners
June -	options/recommendations presented to HWB
Sept -	changes to the Council's Constitution presented to Full Council

2. Conclusion

In line with statutory requirements, the review will seek the views of current HWB members and wider partners. Any subsequent changes endorsed by the Board will be submitted to Full Council for formal approval.

3. Joint Strategic Needs Assessment and Joint Health & Wellbeing Strategy

The Council and Clinical Commissioning Groups must have regard to the Joint Strategic Needs Assessment (JSNA) and Joint Health and Wellbeing Strategy (JHWS).

The HWB is responsible for producing and maintaining the JSNA and using it as an evidence base to inform the JHWS.

4. Consultation

As in line with the requirements of the Health and Care Act 2012, members of the HWB will be consulted as part of the review process.

5. Appendices

These are listed below and attached at the back of the report	
Appendix A	Extract from Lincolnshire County Council's Constitution – Lincolnshire Health and Wellbeing.

6. Background Papers

Document	How it can be accessed
Lincolnshire County Council Constitution	https://www.lincolnshire.gov.uk/directory-record/61673/constitution
Health and Social Care Act 2012	http://www.legislation.gov.uk/ukpga/2012/7/contents/enacted

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Extract from Lincolnshire's County Council's Constitution - Lincolnshire Health and Wellbeing Board

The HWB is a Committee of the County Council. The Council's Constitution (Part 2, Section 7.07) sets out the governance arrangements for the Board as follows:

There will be a Health and Wellbeing Board. The Board will comprise:

The Executive Councillor for NHS Liaison, Community Engagement
The Executive Councillor for Adult Care, Health and Children's Services
The Executive Councillor for Culture and Emergency Services
Five Further County Councillors
The Director of Public Health
The Executive Director - Children's Services
The Executive Director - Adult Care and Community Wellbeing

A designated representative from each clinical commissioning group in Lincolnshire
A designated representative from the NHS Commissioning Board
One designated District Council representative
A designated representative of Healthwatch
The Police and Crime Commissioner for Lincolnshire
The Chairman of the Lincolnshire Coordination Board

Functions

- To encourage persons who arrange the provision of any health and social care services in the area to work in an integrated manner
- To provide such advice, assistance or other services as it thinks appropriate for the purpose of encouraging joint commissioning
- To prepare and publish a Joint Strategic Needs Assessment
- To prepare and publish a Joint Health and Wellbeing Strategy

Quorum

One third of the membership of the Board to include a representative from the clinical commissioning groups, a Lincolnshire County Council Executive Councillor and either the Chairman or the Vice Chairman.

Frequency of Meetings

The Board shall meet no less than four times each year including an AGM.

Chairman and Vice

The Board shall elect its Chairman and Vice Chairman at its AGM.

Voting

Each member of the Board shall have one vote and decisions will be made by a simple majority. The Chairman will have a casting vote.

Substitutes

Each member of the Board can nominate a named substitute. Two working days advance notice that a substitute member can attend a meeting of the Board will be given to the Democratic Services Manager. Substitute members will have the same powers as Board members.